

# Notes from the Pastor

September 4, 2022



Dear Saint Lawrence Family:

Here is the list of parish needs as promised . Work has already been completed for some of these needs and others are already in the works.

## **NEEDS WHICH HAVE BEEN COMPLETED**

- Church lighting upgrade
- Church Microphone replacements
- New roofs for Church, Rectory, and Parish Office
- New parking lot along with yearly maintenance funds

## **NEEDS WHICH ARE CURRENTLY IN PROGRESS**

- Bell tower - bidding in progress
- Learning Center - new white board
- Rectory roof repair - the edges need to be redone under warranty
- Roof for school - being re-bid because the material underneath created unexpected issues
- Cleaning of Parish Office
- Regular cleaning for church, especially daily bathroom cleaning
- Volunteers for property cleanup

## **CURRENT MAINTENANCE NEEDS**

### **Follow-ups from MATN (Making All Things New Campaign):**

- New windows for Parish Office
- New flooring for Parish Office
- Paint job for Parish Office
- Church Sound system overhaul

### **Other items:**

- Soundproofing for Pastor's Office
- Electronic locks for the Church and Parish Office
- Outside church planters/benches need work/replacement
- Bus garage storage shed (bricks)
- Rectory water issues
- Office kitchen door handle - it comes off
- Cleaning the carpet in Social room - or replace with tile

## Notes from the Pastor

- Front door - storm door handle of Parish Office keeps sticking and won't open from inside.
- New furniture for Youth Room
- Larger, bilingual signage throughout the property
- New carpet throughout school
- New gym floor
- Increase our team of church caretakers to water plants, work on deep cleans - wax on carpet and carpet stains, cleaning windowsills and table in Narthex; straighten missals in pews and remove worship aids
- Someone to make sure buildings locked, lights turned off?
- Review the use of the rooms

### **CURRENT PERSONNEL NEEDS:**

- Increased assistance with bookkeeping, business office, and administrative duties at the Parish Office (~40 hrs/week)
- Volunteer coordinator including Safe Parish coordinator for volunteers
- Evangelization empowerment
- Volunteer/PT Haitian/Creole speaker at School and Parish Office
- Music/Art Teacher at School
- Bilingual receptionist at least for Mondays, maybe other days at Parish Office
- Structure Commissions and Committees toward overall Parish Mission and Vision
- Communications specialist to upgrade and maintain website and coordinate it with social media and all means of communication; also to help stream meetings online
- Photographer for parish and school events
- Fellowship and social gathering coordinator to help facilitate room/space requirements, food, and volunteers
- Sacristan to coordinate every Sunday Mass and special Mass

*Fr. Jimmy*